Attachment B: Bid Questionnaire

Question 1.1. Please provide Vendor full legal name.

Question 8.1. Please provide a description of any available "special pricing" options and details on how CBS Food Program can take advantage of the "special pricing."

Question 8.2. Please state any additional fees that may be incurred in connection with this Award including, but not limited to, Minimum Delivery Requirements, Transit/Delivery Fees, Stocking Fees, etc.

Question 9.1: Please explain any limitation Bidder may have in meeting the 2:00 PM delivery restriction.

Question 10.1: Can you provide Invoices on a Net 45 basis? If not, please describe standard payment terms.

Question 10.2: Do you have an online payment system for CBS to make any required payments? If so, please describe the nature of your online payment system.

Question 12.1: How would you propose to communicate shortages, substitutions, etc.?

Question 12.2: Please describe in detail how you would propose to manage a recall situation with CBS. This should include the original notification of the recall, how that communication is to be made, how CBS is to identify the product in question, how it is to be returned to the contracted vendor(s) and how the customer will receive credit for the recalled product.

Question 13.1- Please provide a narrative as to the qualifications of your company with regard to your ability to serve the size and needs of our program which serves nearly 25,000 meals per day. Vendor should be able to produce at least sufficient quantities to meet the 25,000 meals per day demand. For example, this can be done in terms of number of years in business, total volume of food products sold and delivered annually, entities of our size that are served currently.

Question 13.2: Please provide an explanation of what sanitation and safety certifications you can provide to CBS.

Question 13.3: Do you agree to provide a designated support person to oversee CBS Food Program Award?

Question 13.4: Please provide the name and contact details of any assigned representative.

Question 13.5: Please also provide a narrative as to your expectations of these staff members in terms of their interactions with CBS Food Program. Ex: response time to phone calls and or emails, frequency of communication with membership, any visitation with CBS Food Program Distribution Center.

Question 13.6: Does the Vendor have a proper record retention policy and corresponding operational ability to ensure compliance with Section 13.4?

Question 15.1: Are you as a respondent to this solicitation a small, minority, and woman owned or disadvantaged business? Please provide detail as to your classification and certification.

Question 16.1: Is the Bidder aware of any Conflicts of Interest that would render a transaction with CBS Food Program, less-than-arm's length?

Instructions:

Vendors are required to provide an answer to all the above questions. Responses may be submitted in a word document and submitted to the Procurement Portal.